

Nether Alderley Parish Council

Minutes of the Nether Alderley Annual Parish Meeting Tuesday 14th May 2024 at 1.30pm.

In the Chair Cllr. Angela Farrell

Parish Councillors present: Sue Joseph, Geoff Linnell, Marcus Raphael, Melanie Connor, Ruth Morgan, Lesley Gleave.

Also present: David Naylor Parish Council Clerk.

Members of the Public: No members of the public were present

To receive apologies for absence. Cllr Mandy Kirk and Anthony Harrison Cheshire East Council Ward Councillor for the Chelford Ward which includes Nether Alderley.

1. Chairman's Report

As we gather for our Annual Parish Meeting, I am pleased to present the annual report, reflecting on our collective efforts and achievements over the past year and looking ahead to the next year.

Achievements:

Neighborhood Plan Design Codes are in the final phase of development then the whole Neighbourhood Plan will go to Cheshire East for the final step in this process. These Design Codes enable us to have greater control over the look of our village and any future developments.

The Village Hall Refurbishment is on track to be completed by the end of the year; we cannot rest on our laurels however as further funds are still needed to ensure we can complete the hall to a very high standard. For instance, providing new blackout blinds in the hall, updating the kitchen and renewing the tables and chairs.

A legal agreement is now in place between the Parish Council and the Parochial Church Council ceding ownership of the entire hall to the Parish Council.

Councillors

Two new councillors joined us in November of last year; Marcus Raphael and Mel Connors. Marcus and Mel bring extensive business and organisational skills and in Mels case, significant experience of being part of a local council.

In March of this year Dave Clark resigned after 5 years on the Council and Jacquie Wilkinson left in April after 9 years of service. They provided significant input to our meetings, with sound advice and support as well as practical help. They will be sorely missed.

Two new councillors have now been appointed and join us in May, Mandy Kirk and Ruth Morgan, thus ensuring that the Council now has a strong, dedicated team with extensive business, commercial and marketing experience.

It has been heartening to see that when vacancies have occurred we have had more people interested than we were able to appoint, a very healthy position to be in.

The Future

Looking ahead to after the completion of the Hall's refurbishment, we have established a marketing sub group to put together a comprehensive marketing plan which will keep residents informed of progress, identify potential new users and build excitement for the reopening.

The group will also look at how we can engage the local community to provide, for example, Warm Spaces and meeting opportunities, mother and toddler groups, health and fitness and strengthen links with the local school and Church.

We will continue to maintain and upgrade our estate; in particular we would like to replace the remaining boundary signs, two have been done but there are three more to go.

Conclusion

For a small parish we have had a sizable workload; in addition to the normal activities of significant numbers of planning applications to research assiduously, tremendous amounts of documentation to review and budgets to pour over, we have undertaken the not inconsiderable task of raising funds for the Hall but also assessed and appointed contractors to carry out the work & agreed terms and conditions with them.

I must also add here that much of this work has been carried out by our Clerk David Naylor and without his perseverance and extensive experience these task would have been much harder.

I extend my heartfelt gratitude to all council members, who are all volunteers, for your unwavering support and dedication. Together, we have achieved remarkable progress, and I am optimistic that we will carry this momentum forward.

Thank you.
Angela Farrell
Chair, NAPC

2. Questions from the public no members of the public were present

3. Any Other Business there was none

<p style="text-align: center;">Minutes of the Nether Alderley Annual General Council Meeting (AGM) Tuesday 14th May 2024</p>
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In the Chair Cllr. Angela Farrell

Parish Councillors present: Sue Joseph, Geoff Linnell, Marcus Raphael, Melanie Connor, Ruth Morgan, Lesley Gleave and Sue Joseph.

Also present: David Naylor Parish Council Clerk.

Members of the Public: No members of the public were present

To receive apologies for absence. Cllr Mandy Kirk and Anthony Harrison Cheshire East Council Ward Councillor for the Chelford Ward which includes Nether Alderley.

- 1. To elect/approve a Member in the Office of Chairman of Nether Alderley Parish Council.** It was **RESOLVED** to appoint Cllr. Angela Farrell.
Proposed Cllr. Leave **Seconded** Cllr. Connor
- 2. To elect/approve a Member in the Office of Vice Chairman of Nether Alderley Parish Council** It was **RESOLVED** to appoint Cllr. Lesley Gleave.
Proposed Cllr. Farrell **Seconded** Cllr. Connor
- 3. Declaration of Acceptance of Office –** Forms were signed and presented by the Chairman and Vice Chairman
- 4. Register of Interests (which reflects the Code of Conduct) – Councillors opportunity to review their forms.** There were no changes.
- 5. To elect 4 Parish Councillors to the Burial Board.** It was **RESOLVED** to appoint:
Cllr. Angela Farrell
Cllr. Melanie Connor

Cllr. Ruth Morgan
Jacqueline Wilkinson.
Proposed Cllr. Joseph **Seconded** Cllr. Gleave

6. **To elect a Chairman to the Burial Board.** It was **RESOLVED** to appoint Cllr. Angela Farrell.
Proposed Cllr. Joseph **Seconded** Cllr. Gleave
7. **To elect Councillors to the Planning Committee** It was **RESOLVED** to appoint:
Cllr. Angela Farrell
Cllr Gleave
Cllr. Melanie Connor
Cllr. Ruth Morgan
Jacqueline Wilkinson.
Proposed Cllr. Raphael **Seconded** Cllr. Linnell
8. **To elect a Chairman of the Planning Committee** It was **RESOLVED** to appoint Cllr. Lesley Gleave.
Proposed Cllr. Joseph **Seconded** Cllr. Morgan
9. **To elect Councillors to the Parish Hall Committee** It was **RESOLVED** to appoint:
Cllr. Angela Farrell
Cllr. Lesley Gleave
Cllr. Sue Joseph
Cllr. Mandy Kirk
Cllr. Marcus Raphael
David Fairbotham
Proposed Cllr. Morgan **Seconded** Cllr. Connor
10. **To elect a Councillor to independently review the financial records of the Parish Council on a quarterly basis.** It was **RESOLVED** to appoint Cllr. Sue Joseph.
Proposed Cllr. Gleave **Seconded** Cllr. Farrell
11. **To confirm representative to Alderley Park Liaison Committee** It was **RESOLVED** to appoint Cllr Geoff Linnell.
Proposed Cllr. Gleave **Seconded** Cllr. Farrell
12. **To approve Committee Terms of Reference.** They were approved. The Marketing Committee would submit theirs for approval at the next meeting.
13. **Proposed 2024/25 Meeting Dates** **See Document 1 in the Agenda Enclosures Pack**
Or click [HERE](#) to see the Website Information Sheet.

<p>Minutes of the Parish Council Meeting held on Tuesday 14th May 2024 1.30pm at The Glass House Alderley Park</p>
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In the Chair Cllr. Angela Farrell

Parish Councillors present: Sue Joseph, Geoff Linnell, Marcus Raphael, Melanie Connor, Ruth Morgan and Lesley Gleave.

Also present: David Naylor Parish Council Clerk.

Members of the Public: No members of the public was present

To receive apologies for absence. Mandy Kirk and Anthony Harrison Cheshire East Council Ward Councillor for the Chelford Ward which includes Nether Alderley.

1. To receive Declarations of Interests

- To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items). There were None.
- To declare interests conflicting with the Nolan principles/non-pecuniary interests. There were None.
- To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms. There were None.

2. To consider and approve Applications for Dispensations. There were None.

3. To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting held on 9th April 2024. It was **RESOLVED** to approve the Minutes as a correct record.

4. Public Presentation

To adjourn the meeting to receive representation from members of the Nether Alderley Parish. There were no public present and the meeting was not adjourned.

5. Casual Vacancy – The Statutory 14 day Casual Vacancy Notice “expired” on 7th May and did not result in 10 electors requesting an election. The Parish Council could now co-op to this vacancy. The last vacancy in November had three good candidates and Ruth Morgan was not successful. However, at its April meeting it **RESOLVED** to appoint Ruth to this forthcoming vacancy subject to the results of the aforementioned Statutory Notice. Ruth was, therefore appointed and signed her Declaration of Acceptance of Office which was then counter signed by the Clerk. She was welcomed to the Parish Council.

6. Neighbourhood Plan Progress including the Production of ACOM of the Design Codes . The Clerk provided a update at the meeting: AECOM had almost completed to Codes and they should be available for circulation next week to all members for comment. AECOM had also supplied a good plan of Nether Alderley’s Blue and Green Infrastructure which could now be included in the Neighbourhood Plan (NP) both the Design Codes and the NP could then be submitted to Cheshire East Council (CEC) for submission to the planning inspector.

7. The Parish Hall Renovation Progress Faculty Approval

Work has had to stop until Faculty approval has been granted. An interim Faculty for the internal heating was not supported by the PCC. Approval has all but been assured subject to the official 28 day Notice (30 days actually because of the way the period is calculated). This Notice Period gives the opportunity for any parishioner to object. Such objections are felt to be very unlikely because of the extensive community consultation carried out by the Parish Council, including the consultation on obtaining a Public Works Loan. The Notice was erected on the 17 April and “expires” on the 17th May following which the Chancellor of the Faculty is expected to provide approval subject to any objections. It is hoped and expected that work can then resume on or about the Monday 27th of May. There will be extra costs associated with this delay but it is hoped to minimise them.

8. 2024/25 Budget and 2024/25 Parish Hall Renovation Costs and Resources

Document 2 in the Agenda Enclosures Pack.

As could be seen from these papers the Budget position was strong to deliver this project. It also has £72,000 of contingencies and PC Sums which we hope will not all be spent and we will monitor

these closely. Resources have been bolstered by a confirmed Community Infrastructure Levy payment during May of £26,253.12. There is also the potential for another payment in October. The May payment has been included in the resources and cost table. We have also received the £9,000 Greener Communities Grant from Cheshire East Council to sensitively renovate the Parish Hall Kitchen. With the sudden influx of funds there is the need to address treasury management and the Clerk will transfer some funds to the Unit Trust Bank from the Current Account and the Skipton Building Society to keep within the £85,000 Financial Services Compensation Scheme.

9. [Police and Crime Commissioner Election Results](#)

It was noted that Dan Price (Labour) was elected. Click on the link above for more details. He replaces John Dwyer (Conservative). It was felt that there should be no need for this position to be aligned with any political party.

10. **Report from the Audit Working Group and Annual Governance and Accountability Return (AGAR)** The Draft Completed AGAR and the Working Group recommendations (their Minutes) are attached as **Document 3 in the Agenda Enclosures Pack**.

10.1 The working Group met on Tuesday 7th May and considered the following:

1. JDH Business Services, Terms of Reference and Plan of Internal Audit
2. Results of the Internal Audit 2022/23 and report/ recommendations made.
3. Review of Internal Audit
 - the 5 areas of expected standards)
 - the 5 areas of effectiveness of the internal audit arrangements
4. Review of the effectiveness of Internal Systems of Control & measures to prevent and detect fraud and corruption.
5. Section 1 - Annual Governance Statement 2022/23
Section 2 - Accounting Statements for 2022/23
6. Consideration of the VAT reclaim forms submitted to HMRC 2022/23
7. Approval of the Risk Assessment
8. Approval of the Asset Register

Note: The 2023/24 Risk Assessment and 2023/24 Asset Register were approved on 9th April 2023 as shown on them

These documents are to be approved and “signed off” at the Council meeting to enable the set of AGAR papers to be submitted to the Internal Auditor.

The notice to confirm the exercising of Electors Rights and dates in relation to the accounts and external audit (2023/24) was noted The relevant dates chosen for display on notice boards and the website is before 30th June 2024 and retained on display to 12th July 2024 .

10.2 It was **RESOLVED** to approve the Working Group’s analysis of the results of internal audit, plan of audit, internal systems of control, annual governance statement, accounting statement and VAT reclaim.

Proposed Cllr. Joseph **Seconded** Cllr. Connor

10.3 It was **RESOLVED** To approve the Annual Governance and Accountability Return 2023/24 (Section 1 – Annual Governance Statement) which was the signed by the Chairman

Proposed Cllr. Farrell **Seconded** Cllr. Gleave

10.4 It was **RESOLVED** To approve the Annual Governance and Accountability Return 2023/24 (Section 2 – Accounting Statements) which was the signed by the Chairman.

Proposed Cllr. Farrell **Seconded** Cllr. Gleave

10.5 It was **RESOLVED** To confirm exercising of Electors Rights and dates in relation to accounts and external audit (2023/24 i.e. by 30th June 2024 on Notice Boards and Website and kept on display until 12th July 2024.

Proposed Cllr. Gleave **Seconded** Cllr. Linnell

10.6 Note: The 2023/24 Risk Assessment and 2023/24 Asset Register were approved on 9th April 2023 as shown on them.

11. Finance Schedule (Appendix A)

11.1 **To note receipt of income, as listed in schedule (A1)**

Proposed Cllr. Gleave **Seconded** Cllr. Linnell

11.2 **To approve items for payments as listed in schedule (A2)**

Proposed Cllr. Gleave **Seconded** Cllr. Linnell

11.3 **To approve direct debit/standing order as listed in schedule (A3)**

Proposed Cllr. Connor **Seconded** Cllr. Joseph

11.4 **To consider and approve the Clerk's expenses as listed in schedule (A4)**

Proposed Cllr. Connor **Seconded** Cllr. Joseph

12. VAT Position of the Parish Council.

At the end of this month the Clerk will claim from HMRC the VAT paid up to the end of May. He will then apply for VAT Registration as approved by the Council following the VAT Consultant's Advice. The Scribe accounts will be positioned for paying output tax although there will be very little until the Hall is back in use. An exception to this will be newsletter adverts which will attract VAT. Burial Fees are zero rated.

It was **RESOLVED** to approve the Form 126 VAT Form Claim 1st April 2024 April to 30th April 2024 in the sum of £2,543.16.

Proposed Cllr. Farrell **Seconded** Cllr. Gleave

13. Skipton Building Society

An issue was raised at the last audit that the Skipton Account is in a Councillor's Name and not the Parish Council This has proved to be an issue and another attempt to change this will be made when the new mandate is submitted because of the very recent changes councillors. There is no financial risk to the Council because two signatories are required to withdraw from the account and it can only be withdrawn into the Council's Nat West Current Account.

14. Treasury Management. As mentioned in the Internal Audit Report there is a need to adopt a strategy to review and maximise the return on funds – known as Treasury Management. The Treasury Management Policy (attached) has been approved by the Council. Because of the sudden influx of funds due to a Community Infrastructure Levi Payment and a Greener Communities Grant there is a need to transfer funds from the Current Account and the Skipton Building Society Account into the Unity Trust Bank to stay within the Financial Services Compensation Scheme £85,000 limit.

15. Power of Competence

The General Power of Competence is a 'power of first resort' introduced in the Localism Act 2011. The power allows a local authority such as the Parish Council to do anything that individuals of full age can do providing they act within the law and within the general principle of reasonableness.

This Power was adopted by Nether Alderley in September 2022 Minute 9 and meant that the Council was not limited to just spending under specific powers (still listed on the "powers sheet" attached to Appendix A on all Council agendas and minutes) or being able to spend on unspecified section 137 matters subject to limit of £8.12 x the number of elector on the Parish's

Electoral Register (£5,780 maximum for NAPC).

The power needs re-adopting at this meeting even though we do not now have 2/3 of councillors elected and not co-opted. If re-adopted it will remain in force until the next main elections. The Clerk has the CILCA qualification which includes the Power of Competence.

It was **RESOLVED** re-adopt this power

Proposed Cllr. Farrell **Seconded Cllr. Gleave**

16. Planning Applications

Application No:	24/1485M
Proposal	Demolition of existing dwelling, stables & feed store and replacement with a new dwelling.
Location	Bradford House Cottage, Bradford Lane, Nether Alderley, SK10 4TR
Response Deadline	29 th May 2024

Application No:	24/1426M
Proposal:	Proposed first floor extension
Location:	Heathfield House, Bollington Lane, Nether Alderley, Cheshire, SK10 4TB
Response Deadline	15 th May 2014
NAPC Response	No Objection

Application No:	24/1352M
Proposal:	Proposed two storey garage.
Location:	Fallows Hall, Chelford Road, Nether Alderley, Cheshire, SK10 4SZ
Response Deadline	9 th May 2024 Target Date for Decision 4 th June 2024
NAPC Response	No Objection

Application No:	18/5047W
Propoosal	It is proposed to import clean inert soil to infill several historical depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under a seperate Standard Environmental Permit to be issued by the Environment Agency, which allows for a maximum of 75,000 tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this application - Ref: OE/1702/914/R1, dated September 2018

Location:	Yarwoods Farm, Bollington Lane, Nether Alderley, Cheshire, SK10 4TB
Response Deadline	30 th May 2024
NAPC Response	<p>There was a great deal of concern locally when a proposal appeared in 2018 for a soil dump to be created between Congleton Road and Bollington Lane. The works were to involve the delivery of 75,000 tonnes of soil over a period of a year or so with something like 40 lorry movements per day to and from the service road to Heawood Hall on the A34 Nether Alderley bypass. Neighbours are concerned about the dust, noise, dirt and the dangerous egress on the narrow entrance to the roundabout. All this has been covered in detail in letters of objection which were submitted at the time. Mark Asquith, our Ward Councillor, took up the case and assured us that the proposal wouldn't get through. It was thought that this project had been abandoned but appears to have raised its ugly head again under its original planning reference. It was a very bad idea then and nothing has changed, and as well as the noise and dust the roads will become very muddy. Also it will block Footpath 26 which was not addressed in 2018. There is widespread scepticism that this has nothing to do with improving the ground for agriculture as the land here has been farmed successfully for hundreds of years and the so-called depressions are hardly visible to the naked eye. Instead, the result will be a series of domes, not a level surface. Nether Alderley Parish Council is very much against this project and echoes residents very real concerns about the negative impact on the immediate neighbourhood of the works. As such the Parish Council urges Cheshire East Council to refuse this application.</p>

17. To consider any other Planning matters including decisions to Planning Applications:

24/0883M Withdrawn

29th April 2024

Land off Welsh Row, Nether Alderley, Macclesfield, SK9 4TZ

Prior Approval for the installation of a new sharable 25m lattice mast which is collocated with one existing compound

approximately 17m to the northeast of the site. The development will include a base station, 2.4m high palisade fencing, 6no.

operator cabinets, 1 no. meter cabinet, 6no. antennas and ancillary development thereto. This is required to facilitate

enhanced network coverage for the Mobile Network Operators. This multiuser structure with secure compound and upgraded

power supply will enable

24/0679M Negative Certificate

25th April 2024

Crossfield, Congleton Road, Nether Alderley, SK10 4TP

Lawful Development Certificate for proposed creation of a new garage structure within the curtilage of the house

23/2523M Approved

9th April 2024

Walled Garden and Kitchen Garden, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF

Non-material amendment to application **20/1971M**

Cllr. Linnell advised that the position on CEC's on-line planning application was not positioned correctly in fact it was near the AP's Science Park near the Mere and well away from the actual site. This may have affected neighbourhood notifications and may have prevented people commenting.

The Clerk will write to CEC to advise of this inaccuracy. However, the application had been approved.

[23/2524M](#) Withdrawn

16th April 2024

Walled Garden and Kitchen Garden, Alderley Park, Congleton Road, Nether Alderley, SK10 4TF
Non-material amendment to application [20/1971M](#)

Eagle Lodge [23/2048](#) Cllr. Raphael mentioned the Eagle Lodge approval and advised that the screening requested was not yet apparent. Here is a link to the [Decision Notice](#) conditions 10 and 11 refer. The Clerk will write to CEC to advise of this.

18. Feedback on the Green Communities Grant Award

The Clerk advised that that the £9,000 was now in our account. The whole aim of the provision of these grants is to make a difference in the carbon footprint of the building so new kitchen equipment needs to have the highest efficiency spec in terms of Energy consumption.

A representative from the grant body held a Teams meeting with the Clerk. The intent was to understand what other funding could be provided to aid energy efficiency. The recommendation was to enquire if photo voltaic cells could be installed on the roof facing south and away from the Church. The advantage could be judged to outweigh any harm caused by doing this on a listed building. Insulation internally, maximising efficient LED lighting etc. The intention is to find out what we are getting in the contract with the insulation and the lighting to see if they can be improved. The photo voltaic cells on the roof appears to be a long shot even though the payback period would be 2 years aided by a 75% grant.

19. Report from Cllr. Anthony Harrison Cheshire East Chelford Ward Councillor which includes Nether Alderley. Cllr Harrison was not present.

20. Councillor reported items in April for this Agenda

20.1 Future Security of the Parish Hall: the meeting felt that this will be very important and needs to be discussed with the architect – An Alarm and CCTV etc.

20.2 What IT facilities should be provided e.g. High Speed Broadband, Audio Visual equipment and perhaps video conferencing similar to the Glass House Meeting Room. It was suggested that AP may have some equipment that are planning to replace to provide a reasonable cost.

20.3 What is the Hall to be called. With the on-going marketing the name of the venue was important. Options - Village Hall, Parish Hall or Community Hall? Following a debate it was decided that “Village Hall and Community Facility” was appropriate and needed to be well signed from Congleton Road and of course marketed by the new Hall Marketing group.

21. In accordance with Standing Order 3D the matters likely to be discussed could be personal and sensitive and the public will be excluded subject to a resolution proposed and seconded and passed by the Councillors to that effect.

No members of the public were present and these minutes will not include personal or sensitive information.

22. Burial Board Meeting 15th April 2024

The Minutes of the Burial Board Meeting are [Document 4 in the Member Only Enclosures Pack](#)

It was **RESOLVED** to note the content of the Burial Board Minutes and **Approve** the requests under minute references 7.1 to 7.13. and 8.1 in the Board's Appendix A

Additional Requests Are:

1. For Geoff Beeby to carry out maintenance work in the Burial Ground i.e. prepare/wood treat the William Morris bench outside the Hall. Add rails leading down from the Old Burial Ground (OBG) to the New Burial Ground (NBG). Repair the bench at the rear of the Hall –

screw fixing required for one of the slats. Relocate water source so that it is accessible – the tap is currently behind the Heras fencing erected for the Hall renovation. The Clerk will ask the contractor to see if access to the tap can be provided or a robust pipe extension with tap be provided. The Clerk will obtain an estimate for the work.

2. Request for David Nixon to prepare the next concrete plinth in the New Burial Ground a copy of the estimate attached cost £1100. This is to start of the next row of new graves and the plinth supports the headstones and prevents them falling over in the future. It was **RESOLVED** to approve this.

Proposed Cllr. Farrell **Seconded** Cllr. Connor

5. Request for David Nixon to refix two memorial headstones in the New Burial Ground Quotation £150.00. The Council has a duty to ensure that the gravestones are safe.

It was **RESOLVED** to approve this.

Proposed Cllr. Farrell **Seconded** Cllr. Connor

6. It was accepted by the Council meeting that the Mausoleum should have a full building inspection but this needs to await the renovation of the Parish Hall refurbishment. The Council had recently funded repairs to the roof and it was now weatherproof.
7. It was agreed by the Council that all associated future costs relating to the Mausoleum should be paid by the PC i.e. Fire equipment inspection, cleaning of gutters etc. This would be a Council cost anyway because the Burial Board was responsible to the Parish Council. The Council was always open to approving recommendations from the Burial Board but the key at the moment was to digest the significant resources needed for the Parish Hall renovation. If all goes according to plan there should be a significant buffer between cost and resource which can be used for further work.
8. It was accepted by the Council that Inspection of the Mausoleum should be included as part of the annual March Asset Inspection which is carried out by the Clerk to the Parish Council. For continuity, this is what we usually report on: The Clerk is always ready to carry out such work. Cllr. Linnell asked for the Mausoleum to be cleared for that purpose. It was accepted that the Mausoleum should be cleared of stored material on a permanent basis at some time in the future when alternative storage arrangements had been identified.

The Next Burial Board meetings are:

Monday 2nd September 2024 at 5.30 p.m.

Monday 7th April 2025 at 5.30 p.m.

23. To confirm the next Council meeting is

Tuesday 11th June 2023

1.30pm

at the Glass House Alderley Park

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 14th May 2024

Schedule of Receipts and Payments

A1. Receipt of Income - Month of April

Current Account: Nil

£29,831.00 Automated Credit Precept (50%) payment from Cheshire East Council (CEC)

£9,000.00 Automated Credit Greener Communities Grant from CEC for Parish Hall Kitchen Renovation Credited in the account 6th May 2024

Reserve Account £33.27

A2. Invoices for payment

Ch No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1742	David Naylor	£690.12	£690.12	Salary & Expenses	£0.00	H
1743	HMRC	£418.30	£418.30	Tax/NI for April May Payment	£0.00	H
1744	Shires Accountants (Payroll)	£100.80	£84.00	Processing 6 th 6 th April 2024 – 5 th Oct 2024	16.80	H
1755	Scribe Accounts (Starboard Systems Ltd)	£414.72	£345.60	Renewal Fee 2024	£69.12	H
1746	ChALC	£281.20	£281.20	Affiliation Fee 2024/25	£0.00	H
1747	Currie & Brown	£707.15	£589.29	Production of Contract Document	£117.86	E
1758	B & E Boys Brown	£8,391.34	£6,992.78	Parish Hall Renovation Valuation 1 April	£1,398.56	E
1749	Surrey Hills Solicitors	£1170.00	£975.00	Parish Hall Deed of Agreement	£195.00	E
1750	Surrey Hills Solicitors	£572.00	£502.00	Parish Hall Deed of Agreement	£70.00	E
1756	J R Book	£840.00	£840.00	Final Part of Fee up to Tender Stage	£0.00 Not VAT Reg.	E
1752	Norman Moore	£787.00	£787.00	Burial Grounds Maintenance 2023/24	£0.00	A

1753	KPS Architects	£2,913.84	£2,428.20	Final Part of 100% Stage 4 Payment	£485.64
1754	EDF Energy Electricity	£900.00	£750.00	Paid on account see A3 Below	£150.00

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
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EDF Energy
See Document 5 in the Agenda Enclosures Pack

Cheque Number 1754 - £900.00, £750 net of VAT and £150 VAT paid on account until we have the correct invoice and understand why the £1000 plus £200 VAT paid on account last time was not mentioned but is referred to in the chronology on their

EDF have provided an invoice. However the Bill has no meter readings and also appears to estimate units. The Parish Council provided them with Kwh up to 22nd March. The Parish Council is prepared to pay them again on account excluding Jan and Feb until the actual usage is billed for. Still no appointment to replace the existing meter to cater for smart operation.

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

- Travel 109 Miles @ 45 pence per mile = £49.05
- Phone Sim monthly £9.17 plus £1.83 VAT = £11.00
- Post Office Proof of Delivery Deed of Gift £7.95 No VAT
- Cartridge Discount Ink £23.31 plus £4.66 VAT = £27.97
- Amazon P Touch Label Cartridges £9.33 plus £1.87 VAT = £11.20
- Total £49.76 plus £8.36 VAT = £58.12**
- Plus, Salary - Contracted 65 hours @ 13.95 per hour = £971.75 (Gross)
- Total Gross** including expenses = £1,078.92
- Total Less Tax** of £388.80 = £690.12 (£681.76 plus 8.36 VAT)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit.

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators) [Public Health Act 1936, s234]

S